



COUNCIL

**Minutes of the Council Meeting held on Monday, 14 February 2022
in the Council Chamber, Level 2, Hunter Building and via Zoom Videoconference
from 9.00 am to 1.15 pm**

PRESENT:

Mr John Allen (Chancellor)
Professor Richard Arnold
Professor Brigitte Bönisch-Brednich
Mr Jaistone Finau
Professor Grant Guilford (Vice-Chancellor)
Ms Tiana Jakicevich *via Zoom*
Mr Alan Judge
Dr Dianne McCarthy (Pro Chancellor)
Ms Cath Nesus
Mr Neil Paviour-Smith
Hon Maryan Street
Mr James Te Puni
Ms Caroline Ward (Secretary to Council)

APOLOGIES:

Nil

IN ATTENDANCE:

Professor Rawinia Higgins, Deputy Vice-Chancellor, Māori
Ms Katherine Edmond, Director, Communications
Mr Simon Johnson, General Counsel
Professor Wendy Lerner, Provost
Dame Winnie Laban, Assistant Vice-Chancellor, Pasifika
Mr Mark Loveard, Chief Operating Officer
Mr Blair McRae, Deputy Vice-Chancellor, Engagement
Mr Les Montgomery, Chief Financial Officer
Ms Teneya Nicol, Pasifika Engagement Adviser
Mr Phil O'Connell, Director Safety, Health and Wellbeing
Ms Cathy Powley, Director, Future Students
Mr Nigel Riley, Director, Marketing
Mr Tu Temera, Marae Operational Manager
Professor Jennifer Windsor, Pro Vice-Chancellor FHSS and Dean Education

Dr Mele Tupou-Vaitohi, Pasifika Research Fellow
Fa'amatuainu Aaron Nonoa, Manager Pasifika Student Success
Dr Zaramasina Clark, Lecturer
Ms Edwina Harris, President, Pasifika Students' Council
Ms Fabie Filo, Pasifika Engagement Adviser

22.01

WHAKATAU

Noted: that Mr Tu Temara led the Whakataau to formally welcome new Council members Hon Maryan Street, Professor Richard Arnold and Mr Jaistone Finau to Te Herenga Waka. He acknowledged outgoing former Chancellor, Mr Neil Paviour-Smith, retiring Vice-Chancellor Professor Grant Guilford and new Chancellor, John Allen.

Noted: that the Deputy Vice-Chancellor, Māori, Professor Rawinia Higgins presented Mr Paviour-Smith and Professor Guilford with taonga uncovered during demolition in preparation for the Living Pā acknowledging that this was a fitting gift and recognises their support of the Living Pā.

22.02

PASIFIKA WELCOME FOR JAISTONE FINAU PRESENTATION OF KIE TONGA TO THE CHANCELLOR

- Noted:**
- 1 that Associate Professor Hon. Luamanuvao Dame Winnie Laban, (Assistant Vice-Chancellor (Pasifika) paid tribute to Mr Jaistone Finau, elected student representative and the University's first Pasifika member of Council in its 125 year history.
 - 2 that Dame Winnie presented a Kie Tonga mat to Chancellor John Allen—a gift from the Tonga Leaders Council to mark a donation of \$37,410 from the University community to help Tonga recover from the effects of the devastating volcano and tsunami in January. The donation was presented at a special event last week to Lord Fakafanua, Speaker of Tonga's parliament, who received it on behalf of the Tonga Leaders Council.

22.03

WELCOME / ACKNOWLEDGEMENTS / APOLOGIES

- Noted:**
- 1 that the Chancellor led the Karakia.
 - 2 that the Chancellor thanked Mr Temara for the Whakataau and Dame Winnie for the Pasifika tribute for Mr Finau. He recorded his appreciation for the Kie Tonga. He welcomed all Council members to their first formal meeting of 2022 and particularly acknowledged new Council members at their first meeting of Council, Professor Richard Arnold and Mr Jaistone Finau.
 - 3 that the Chancellor thanked outgoing former Chancellor Mr Paviour-Smith for his 9 years of service on the University Council bringing integrity, wisdom and sound judgement as he worked closely with Professor Guilford who will give a farewell address later in the meeting (see Minute 22.08). When the country moves from 'red' to orange or green under the Covid-19 protection framework, farewell events will be held for Mr Paviour-Smith and Professor Guilford.
 - 4 that as the meeting was livestreamed under the requirements of the ongoing epidemic notice the Chancellor warmly welcomed those who may be watching via this medium.
 - 5 that since the last Council meeting confirmation had been received from the Minister of Education that Mr David McLean had been appointed to the vacancy created by Mr Paviour-Smith at the conclusion of his final term on Council as at 28 February 2022. Mr McLean will take up this appointment on 1 March 2022 for an initial term of four years.
 - 6 that the meeting was held under 'red' under the government's Covid-19 protection system framework which limits gatherings to under 100 and requires spacing, scanning and vaccination for people to attend. All requirements had been met in order to hold the meeting under these protocols.

- 7 that due to travel disruption as a result of Cyclone Dovi over the weekend Ms Jakicevich had not been able to reach Wellington and was attending via Zoom.
- 8 that Mr Allen noted his appreciation of the real honour taking over the Chancellorship from Mr Paviour-Smith represents.
- 9 that there were no apologies.

22.04 DECLARATIONS AND DISCLOSURE OF INTERESTS

Received: declarations and disclosure of interests by members of Council.

Noted:

1 that declarations of Disclosures of Interest had been received from Professor Arnold and Mr Finau and the register updated accordingly.

2 that there were no further disclosures relating to items on the agenda.

22.05 COUNCIL MINUTES, MEETING HELD ON 6 DECEMBER 2021

Received: the public Minutes of the meeting of Council held on 6 December 2021.

Resolved: that the public Minutes of the meeting of Council held on 6 December 2021 be approved.

Paviour-Smith/Judge
Carried
220001

22.06 REPORT FROM THE CHANCELLOR

Received: a Council paper from Mr John Allen dated 8 February 2022 providing his first report as Chancellor (document VUWC 22/01).

Noted:

1 that the report was taken as read.

2 that Council's Workshop hui held at the Wharewaka on 1 February had considered strategic context and issues. A good degree of alignment and common approach was apparent with discussion on the type of institution we want Te Herenga Waka – Victoria University of Wellington to be. A world-class Capital City University with our Marae at our heart which is shaping the policies, direction and future of Aotearoa New Zealand through research and by educating and giving voice to a future generation of leaders.

3 that Council looked forward to increased engagement with University communities and the City.

Resolved: that the Chancellor's report be noted.

McCarthy/Te Puni
Carried
220002

22.07 REPORT FROM THE VICE-CHANCELLOR

Received: a report from the Vice-Chancellor dated 25 November 2021 (document VUWC 22/02).

Noted:

1 that the report was taken as read.

- 2 that the appointment of Ms Leanne Gibson to the role of Chief Information Officer was highlighted. Council recorded a vote of thanks to outgoing and long-serving Director of Digital Solutions, Mr Stuart Haselden.
- 3 that the resignation of Ms Vanessa Pye Director, Titoko, Centre for Student Services was received with sadness. Council acknowledged her excellent work on the Student Success Programme to bring it through some extremely difficult stages.
- 4 that the ongoing support of the GAMA Foundation, a charitable trust run by Grant and Marilyn Nelson, was acknowledged with their long-standing support of the University, especially in important public policy matters.
- 5 that Professor Beverly Lawton of the Wellington Faculty of Health had secured a 2021 Health Delivery Research Project Grant of \$1.38 million for her work, Hapu Whanau to improve health outcomes by implementing iwi-owned service hubs.
- 6 that Professor Rawinia Higgins' work to fund eight proposals through the Mātauranga Māori Research Fund to a total value of \$233,800 was highlighted. The Fund aims to develop capacity in mātauranga Māori and kaupapa Māori research as well as strengthen research-based relationships with Māori.
- 7 that Professor Margaret Hyland's appointment to the NIWA board and the alignment with the CRI sector this affords was recognised.
- 8 that the success of the Faculty of Humanities and Social Sciences in their first trimester of transnational teaching was acknowledged.
- 9 that Hunter Fellowships were presented in a small ceremony late December 2021 to Mr Craig Stevens, Mr Leo Lonergan and Mr Brent Manning in recognition of their long and diligent service on the Foundation Board of Trustees.
- 10 that staff contributions to important societal issues via Newsroom and The Conversation were increasingly important in a social media world.
- Action:*
- 11 that the report by internship student Rouxi Hu, following a Wellington University International sponsored project to understand preferences and recommendations of international and domestic students from diverse backgrounds on implementing the Student Engagement Framework, was requested.

Resolved: that the report from the Vice-Chancellor be noted.

Street/McCarthy
Carried
220003

22.08

**FAREWELL ADDRESS FROM PROFESSOR GRANT
GUILFORD, VICE-CHANCELLOR**

- Received:**
- 1 a farewell address from Professor Grant Guilford as he retires from the University on 4 March 2022 after 8 years of service.
- 2 a response from Mr Neil Paviour-Smith, Council member since June 2013 and former Chancellor (2018-2021).
- Noted:**
- 1 that the outgoing Vice-Chancellor highlighted a number of changes and progressions during his eight years at Te Herenga Waka including a strong focus on embedding and living our values as a University and a consolidation of the University's identity as a global-civic university with our marae at its heart.
- 2 that academic engagement with the issues of our time was now a third pillar of the University alongside learning & teaching, and research. Other achievements included the University's outstanding research excellence

and its success in the PBRF, although the University has not yet achieved a global reputation that matches its research excellence. He also commented on growth in student numbers, particularly Māori and Pasifika, the wide range of partnerships that have been formed and are thriving and a continuing focus on equity, diversity and inclusion. Professor Guilford concluded by saying he is confident Te Herenga Waka will continue to thrive and its city and region will continue to benefit from the contributions of its outstanding staff and students.

3 that former Chancellor Neil Paviour-Smith paid tribute to the Vice-Chancellor on behalf of the Council, acknowledging not only his retirement as VC but also his long and distinguished career in veterinary science and academia. He noted the campus developments that have taken place under Professor Guilford's leadership, significant achievements in research including PBRF, efforts to enrol and retain more Māori students and the updating of the University's Te Tiriti o Waitangi Statute, the increased focus on health and safety, wellbeing and sustainability initiatives and a strengthened identity as Te Herenga Waka. He acknowledged Professor Guilford's aspiration for the University to lead in providing an outstanding student experience and the initiatives to deliver on this and concluded by noting that Professor Guilford leaves the University in a sound financial position.

4 that Council recorded a formal vote of thanks to Professor Guilford for his contributions to the University and advised that Council would be delivering him a kauri tree to plant in one of his native forest restoration projects as a thank you gift.

5 that once Wellington moves out of the 'red' setting, it is intended that events will be held to farewell Professor Guilford and Mr Paviour-Smith.

6 that Professor Guilford's full address is attached as Appendix 1 and the recording of the public session of this meeting will be kept in perpetuity for future historians.

Resolved: 1 **that the farewell address from Professor Guilford and the response from Mr Paviour-Smith be noted.**

Allen/McCarthy
Carried
220004

2 **that the Council recorded a formal vote of thanks to Professor Grant Guilford.**

Allen/McCarthy
Carried
220005

that the agenda was re-ordered to bring forward Dame Winnie's presentation

22.09

**PASIFIKA AT TE HERENGA WAKA – VICTORIA
UNIVERSITY OF WELLINGTON**

**SPEAKER – ASSOCIATE PROFESSOR HON LUAMANUVAO
DAME WINNIE LABAN – ASSISTANT VICE-CHANCELLOR,
PASIFIKA**

Received:

a presentation from Associate Professor Hon. Luamanuvao Dame Winnie Laban – Assistant Vice-Chancellor (Pasifika) on Pasifika at Te Herenga Waka – Victoria University of Wellington (document VUWC 22/18).

- Noted:**
- 1 that the goal of the Pasifika team is to ensure student and staff involvement and visibility in all aspects of University life. Pasifika student numbers are increasing, retention rates are better, and work is continuing to encourage more Pasifika students into postgraduate study.
 - 2 that there is a discrepancy in Pasifika student achievement rates of University Entrance, compared to other groups, and young Pasifika females are consistently achieving at higher levels than their male counterparts.
 - 3 that 46.1% of Pasifika people in New Zealand are less than 20 years old and 70% of Pasifika school children attend low decile schools.
that there was a need to encourage more Pasifika students into STEM courses.
 - 4 that the Fale malae project proposed for the Frank Kitts Park former car park was detailed.
 - 5 that Dame Winnie was invited to put ideas forward on how the Council can assist. She asked that Pasifika achievement be written into the KPIs of the Senior Leadership team, in addition to the Vice-Chancellor and Provost and suggested that a Pasifika dashboard to monitor and track Pasifika students be created.
Action:
 - 6 that Council set down on its workplan a regular update on Pasifika matters.

Resolved: that the presentation from Associate Professor Hon. Luamanuvao Dame Winnie Laban be noted.

**Finau/Te Puni
Carried
220006**

*the meeting adjourned at 10.35 am
the meeting reconvened at 11.05 am*

22.10 FINANCIAL REPORT TO 31 DECEMBER 2021

Received: the Financial report to 31 December 2021 (document VUWC 22/03).

- 1 that the report was taken as read.
- 2 that the difficulties of budgeting during a pandemic which is now approaching its third year were acknowledged. Council acknowledged the acute stress caused by working within tight financial constraints over the past year.
- 3 that the result for 2021 was respectable in light of all of the difficulties.

Resolved: that the Financial report to 31 December 2021 be noted.

**Judge/McCarthy
Carried
220007**

22.11 MEDIA AND SOCIAL MEDIA REPORT

Received: a Council paper from the Vice-Chancellor dated 8 February 2022 providing a Media and Social media report (document VUWC 22/04).

Noted: 1 that the report was taken as read.

- 2 that the University's support of staff making comments in the media in an unfettered manner was acknowledged and appreciated. This support was always in place as long as the University's values were upheld.
- 3 that the University's partnership with the Dominion Post was highlighted in particular activity around promotion of the University's 125th anniversary activities.

Resolved: that the Media and Social Media report be noted.

**Arnold/Te Puni
Carried
220008**

22.12 2022 NEW YEAR HONOURS

Received: a Council paper from the Secretary to Council dated 8 February 2022 regarding the 2022 New Year Honours (document VUWC 22/05).

Noted: that the report was taken as read and the success of graduates and friends acknowledged.

Resolved: that Council conveys its congratulations to all Te Herenga Waka – Victoria University of Wellington graduates, friends and stakeholders honoured in the 2022 New Year Honours.

**Allen/Street
Carried
220009**

22.13 FORTHCOMING EVENTS AND NEXT COUNCIL MEETING

Received: a Council paper from the Secretary to Council dated 8 February 2022 listing Forthcoming Events (document VUWC 22/05).

Noted:

- 1 that the Council paper was taken as read.
- 2 that all events are under review due to the ongoing COVID-19 pandemic. The events team is keeping up with government advice as the country adapts to the new traffic light system and Covid-protection framework.
- 3 that the next meeting of Council will take place on Monday, 21 March 2022 at 9.00am in the Council Chamber, Level 2, Hunter Building, Kelburn Campus, Wellington and/or via Zoom.

Resolved: that the Council paper on Forthcoming Events and the date and details of the next Council meeting on Monday, 21 March 2022 be noted.

**Nesus/Paviour-Smith
Carried
220010**

22.14 ENTRIES IN THE SEAL REGISTER

Received: a Council paper from the Secretary to Council dated 3 February 2022 regarding Entries in the Seal Register (document VUWC 22/07).

Noted:

- 1 that the Council paper was taken as read.
- 2 that there have been six entries in the Seal Register during the period 24 October 2018 to 14 February 2022 covering the renewal of the Vice-Chancellor's contract and banking documentation.

- 3 that the Seal Register is held in the Secretary to Council's office.

Resolved: that the Council paper on Entries in the Seal Register be noted.

Guilford/Judge
Carried
220011

22.15 CONFERMENT OF QUALIFICATIONS

Received: the list of degrees, diplomas and certificates granted on 14 February 2022 (document VUWC 22/08).

Noted: that former student member of Council during 2020 and 2021, Ms Rhianna Morar, graduated today with a BA and LLB with first class honours. Council recorded a vote of congratulations to Ms Morar on this high degree of achievement.

- Resolved:**
- 1 that Council grants the degrees, diplomas and certificates in this University on the persons listed in document VUWC 22/08 and that their names be entered on the Roll of Graduates on 14 February 2022.
 - 2 that a motion of congratulations to the Graduates be recorded.

Jakicevich/Finau
Carried
220012

22.16 PEOPLE AND CULTURE COMMITTEE TERMS OF REFERENCE

Received: the proposed Terms of Reference for the People and Culture Committee from the Chancellor dated 8 February 2022 (VUWC 22/09).

- Noted:**
- 1 that the proposed People and Culture Committee Terms Reference build on and extend the Terms of Reference for the Human Resources Committee and if approved will replace the Human Resources Committee.
 - 2 that the Human Resources Committee considered the proposed Terms of Reference in detail at its meeting held on 3 February 2022 and this recommendation was unanimously supported by Council members.

Resolved: on the recommendation of the Human Resources Committee:

the Terms of Reference for the People and Culture Committee, to replace the Terms of Reference for the Human Resources Committee, be approved.

Allen/ Bönisch-Brednich
Carried
220013

22.17 APPOINTMENT OF FOUNDATION TRUSTEES

Received: a Council paper from the Chancellor dated 26 January 2022 regarding the appointment of Foundation Trustees (document VUWC 22/10).

- Resolved:**
- 1 that Mr Alan Judge be re-appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.2 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2022 to 31 December 2022.
 - 2 that Mr Ralph Zambrano, having been nominated by the Victoria University of Wellington Students' Association, be appointed as a Trustee of the Victoria University of Wellington Foundation under rule 2.3 of the First Schedule to the Trust Deed for a term of office of one year from 1 January 2022 to 31 December 2022.

Nesus/Jakicevich
Carried
220014

22.18

RESOLUTION CONCERNING THE EXCLUSION OF THE PUBLIC

Received: a recommendation that certain items be taken with the public excluded (document VUWC 22/11).

Resolved:

- 1 that the public be excluded from the following parts of the proceedings of this meeting, namely agenda items 16-24.
The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter The public conduct of each item below would be likely to result in the disclosure of information for which good reason for withholding would exist under the sections of the OIA identified below.	Ground(s) under section 48(1) for the passing of this resolution
16. Minutes of the meeting held on 6 December 2021	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
17. Safety, Health & Wellbeing report	s 9(2)(a) and s 9(2)(b)(ii)	LGOIMA s48(1)(a)(ii)
18. Chancellor's report	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA s48(1)(a)(ii)
19. Vice-Chancellor's report	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
20. Student marketing and recruitment update	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
21. Financial report to 31 December 2021	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)
22. Rutherford House roof repairs	s 9(2)(b)(ii) and s 9(2)(i)	LGOIMA, s48(1)(a)(ii)

23. Appeal Committee hearings	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)
24. Council only time	s 9(2)(a)	LGOIMA, s48(1)(a)(ii)

This resolution is made in reliance on section 48(1)(a) of the Local Government Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by holding of the whole or the relevant part of the proceedings of the meeting in public are set out above.

- 2 that such members of the senior leadership as the Chancellor and the Vice-Chancellor request be permitted to remain at this meeting, after the public has been excluded, with the exception of agenda item 20, because of their knowledge of the relevant matters identified above which will be of assistance in relation to those matters.

Allen/Judge
Carried
220015