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| **Consider** | **Our group rules** |
| Grade your group is aiming for |  |
| Time spent in group meetings |  |
| Meeting behaviour |  |
| Amount of work done individually |  |
| Timeline |  |
| Communication between meetings |  |
| Consequence for being late for meetings |  |
| Consequence for not finishing an individual task on time/to a high enough standard |  |
| Consequence for not finishing an individual task/not contributing fairly |  |